

MZMC Board Meeting October 23, 2011

Called to Order at 11:30am

Board Members Present: Ted O'Toole, Gerry Ruch, Lee Lewis, Cindy Wetzell, Dennis Farmer, Ben Connelly

MZMC Staff: Admin. Director (AD)

Absent: Tim Burkett, Dan Wagner, Matt Larson

MSP: August minutes approved unanimously

Retreat follow-up:

MSP: Proposed succession procedure approved unanimously. A yearly review of this document will be put on the calendar.

Discussions about how to cope with looming maintenance issues continued. There is \$200,000 in deferred maintenance needed on the building in the next two years. Dennis provided some information about what it would mean to take out a loan, and Gerry and Cindy reported on their research into facility costs. Dennis, Gerry, and Cindy will continue their research and report back with more information. A four-hour meeting will be scheduled after the first of the year for further discussion and decision-making about our facility.

Report Head Teacher: Tim reported (in absentia) that he is excited about the programming changes taking effect on November 1. He announced that Stacy, Matt and Nancy are now sewing robes for ordination, and that Ted will receive transmission in early February 2012.

Admin. Director Report: AD reported that we are \$11,000 in the red as of the end of the third quarter. We have brought in 78% of the revenue budgeted for this time of year and expended 90% of the funds budgeted for this time of the year. Fund raising and retreats continue to be the biggest revenue shortfalls and building maintenance the only significant over-expenditure. AD thinks this deficit will be significantly less at the end of the year, as this is typically the year's low point.

The budgeting and fundraising committees will meet to discuss this past year and strategies for next year (including a draft 2012 budget).

2011 Annual Goals Review: Progress toward the annual goals was discussed. The board is pleased with the progress in: *Programming, Sangha Ownership and Attitude* (largely membership goals); and *Integrated Communications*. The board is working hard on five-year plans needed to complete the annual goals in the areas of *Facilities* and *Human and Financial Resources*. These plans may not be completed this year.

Tim and AD will propose 2012 annual goals at the next meeting for the board to discuss/alter and approve some time before the end of the year.

Sub-committee reports: Membership committee is gearing up for the drive beginning on November 6. Joyce backpack project was a great success. Next Joyce project will be focused on personal care items. (There will only be three Joyce campaigns a year to avoid overtaxing the community.) The fundraising committee will be meeting in the next month to assess 2011 efforts and formulate a plan for 2012.

Governance Monitoring Process, Yearly Review of the Process: The existing process was handed out. Board members may propose changes at the next meeting; the need for revisions may also become apparent as the vice president and treasurer go through the process with staff in the coming months.

Board recruitment document: Dan's material on the proposed board nomination and election process was distributed and will be discussed in November.

Adjourned: 1:25pm

Respectfully submitted by AD