

## MZMC Board Meeting January 22nd, 2012

Called to Order at 11:37am

**Board Members Present:** Lee, Matt, Cindy, Ben, Ted, Dan, Dennis

**MZMC Staff:** Tim, Admin. Director (A.D.)

**Absent:** Gerry

**MSP:** Approve November board minutes

**Board Recruitment/nomination process:** Dan reviewed his proposal for the new process. Goals – Provide transparency, allow members to participate in the nomination process and provide consistency in the process from year to year. Tim reminded the board of institutional history and difficult boards. Encouraged not to loosen the process too much. Dan – Can the board overwrite the sangha's election if necessary? There was discussion, but no absolute conclusion. **MSP to accept the new nomination and election process for one year.** Looking for 1 nominee (replaces Dan) unless Gerry resigns. Dan will check in with him as he was absent. The board discussed possible candidates. A.D. has the list. Discussed make-up of the board, number of priests and potential conflict of interest with priests. Dennis proposes that we consider a more formal conversation on Conflict of Interest in the near future. A.D. and Dan will contact the members on the list to see if they are interested in the possibility.

**Guiding Teacher Report:** Ted is starting the Dharma Transmission process in 9 days. Reception is on February 12<sup>th</sup>.

**Administrative Director Report:** A.D. went over the 2011 year end P+L Report. Concerned about retreat attendance and routine maintenance. Ben and A.D. will consider retreat attendance and whether or not when Tim leads the attendance is higher. Tim stated that he is happy to lead and co-lead if that has an impact. There will be a new sales line item on the budget for Wanda's zafu's and zabuton's that MZMC now offers on the website and a new line item for the Associate Guiding Teacher position. We came within budget!

**Proposed 2012 Budget:** The board reviewed the finance committee's proposal. Dennis introduced the new income category organization. Dana will now refer to anything that is given outside of receiving some service. Sunday talks, Tuesday night and the Intro to Zen will now fall under programming income. What was fundraising is now Building Appeal to get our routine maintenance up to \$15,000 per year. We budgeted \$23,000 for dana, which is the amount that we need to balance our expenses. The board discussed Tim devoting a talk on generosity that does not make a specific appeal, but keeps the sangha up to date on MZMC's needs. There was a lot of discussion that ended with a committee of Tim, Matt and Ted to discuss the topic more. **MSP to accept the proposed 2012 Budget.**

**Annual goals:** tabled

**RFP Committee:** Lee updated the board on the process. Might require up to \$10-12,000. Tim mentioned that it might be done much cheaper and pro-bono. Contact consultants by 2/1 and interview 2-3 based on their RFP responses. The board came to a consensus to consider RFP responses up to \$10,000. Lee will move forward with contacting possible candidates.

**Joyce Food Shelf:** March will be the food/personal care drive. Joyce gets a matching donation dollar to dollar.

**Next Meeting schedule for Sunday, February 26th at 11:30am**

Adjourned: 1:41pm

Respectfully submitted by Matt Larson