

# MZMC Board Meeting Minutes

Sunday, October 19, 2025

Members attending in person: Katie Albright, Matt Streit, Tanja Nelson, Kent W. Elliott Allen

Members attending online: Evan Britzius

Staff attending in person: Ted O'Toole, Kimberly Johnson, Ben Connelly

I. Meeting came to order at 11:35

II. Welcome and Meditation led by Katie.

III. Conflicts of interest—none.

IV. September 21 minutes were approved, with the following changes.

A. Item 5. November 02 joint service with TCBA, not MNZBO

B. Item 6. Stipend for Tim will stay the same, Ted's will be reduced

C. Item 7.

1. Strike the third subitem that says, "We talked about it..."

2. On the fourth subitem, add, "but not formal action was taken."

D. Item 8.

1. Under "Upcoming Blank Friday", add subitem, "Membership committee will take the lead with some help from the board."

2. Under "Fundraising Committee Update", write "Zen store-Opened every 1st Sunday of the month."

E. Item 9. Third subitem. Change "Nov. meeting" to "Oct. meeting."

F. With these changes, Matt moved that the notes be accepted, Tanja seconded, and the motion carried unanimously.

V. Guiding Teacher Report.

A. The date and time of the Dharma Transition ceremony from Ted to Ben is still undetermined.

B. Board Members are encouraged to participate in our planned giving campaign.

VI. DEIA Report

A. Cheryl Thomas is now on the committee.

B. The TCBA event is coming up.

C. Sister Pearl Pham will reside at MZMC for a couple weeks in the first part of November

## VII. Committee Reports

A. Finance Report. Ted and Kim discussed planned giving via various instruments, including bequests, retirement assets, life insurance, and investment assets.

B. Membership report. Kent read Jaime's email. About 20 people attended Movie Night on October 4, and the screening was quite successful. A New Member Tea was held on 10/12/2025. Four committee members and five prospective new members attended. Upcoming activities: In-person New Member Tea on October 26th, Membership Committee Meeting on November 9th, and Blank Friday on November 28th.

## VIII. Administrative Report

A. The board has been informed that Katie will have to sign a document allowing Kim to sign to receive funds on behalf of MZMC from a retirement fund bequeathed to MZMC.

B. Kim distributed the January-October 2025 Budget vs. Actuals statement. We are in the black.

## IX. Annual Goals 2026 Review

A. The following changes were made to the Annual Goals for 2026

1. Tenth item under Focus 2. Strike, "ordained students" and insert, "MZMC priests." Insert a comma after "program", and change the upper case T on "The guiding teacher" to a lower case t.
2. Second item under Focus 5. Strike "probes," and replace with "process."
3. Third item under Focus 5. Strike "the updated," and replace with "updated the."
4. Add a fifth item under Focus 5. "We have considered approaches to gathering feedback from the community for the board. This includes new channels."

B. Tanja moved to approve the 2026 goals with the above changes, Matt seconded, motion carried unanimously.

X. Matt moved to adjourn, Tanja seconded, motion carried unanimously.