

Board Meeting
November 24, 2013

Directors present: Monica Reed, Cynthia Wetzell, Jodi Williams, Ben Connelly, Ted O'Toole; Absent: Jen Racho and Shaun Morrell
Administrators/Staff Present: Administrator; Tim Burkett
Others present: Dave Walter, Ann Bauleke, Karen Davis, Andrea Martin, Pat Stahl, Susan Nelson, Pamela Marie

Ben moved to approve minutes from last meeting; passed
Conflicts of Interest:

Ben and Ted because of their interest in paid positions going forward

Board Recruitment--Ben

Recruitment will start earlier than January this year

Reviewed procedure for getting slate of candidates

Board members should send on to Ben names of possible candidates to be considered at Dec and January meetings; there will be a notice on the bulletin board that the sangha can submit names to the Board; the Board will vet any possible candidates and determine the final slate to present to the sangha

Friendsmaking Committee--Jodi

Suggesting sending out a letter to broader Zen Center community for a 40th Anniversary special gift--if possible before the end of the year

Membership--Ted

nothing new to report

Give to the Max

--\$250 before the website crashed

Governance Document Review Committee--Ben

Will have points for discussion and recommendations at January 2014 meeting

Budget--Administrator

Will approve budget at the December Board meeting

Rough draft available now--still issues re funding proposed staff positions

Leadership Transition--Monica

Reviewed the new leadership structure plan

Jodi moved to accept Board recommendation: Shaun and Jen voted in absentia for the proposal; Jodi, Cindy and Monica voted aye; two abstentions from Ben and Ted. Board recommendation passed.

General budget discussion but more detailed discussion will wait until Jen is here

Asked that Tim appoint assistant Guiding Teacher by the Dec Board meeting

Tim needs to develop his job description and that of the AGT based on job descriptions from the Search Committee and the Associate Guiding Teacher

Discussed communication with the sangha re the new Leadership Structure Plan

Audio system--Administrator

Members with hearing difficulties are having trouble hearing the lectures

Have had one bid for \$4000-5000 for sound system upgrade that a member is willing to pay; but there may be some less expensive alternatives

Board approved getting one additional bid

New Business

financial report--Administrator; under budget right now by 2%

Next meeting Dec 22

Move to adjourn by Ben; passed unanimously