

Board Meeting Minutes

Feb 24, 2013

Present: Cindy Wetzell, Jen Racho, Lee Lewis, Shaun Morrell, Ben Connelly, Tim Burkett, Ted O'Toole, Dennis Farmer, Administrative Director, Monica Reede (by telephone)

Also in attendance: Pamela Marie, Wanda Isle, Stacy Lee King

Meeting called to order by Lee

Approval of minutes from Jan meeting--Shaun moved to approve; Jen seconded. Approved

Declaration of any Conflicts of Interest:

Ben--leadership transition discussion

Ted--leadership transition discussion

Update on Strategic Planning

--community meeting recap

--proposal from MSR to do a site capacity study

--to determine whether or not we can rebuild on this site; renovation

and/or remodeling does not make sense

--Pamela Marie recommended Garth Rockcastle, architect with MSR

--Garth came back with a proposal with suggestions for how to proceed

in three phases--what we want (Phase I); working with the city and what is possible on the site (Phase II); also design work is possible

--discussion of proposal-- concerns re cost; where will money come from;

we've really already done Phase I (what we want in a building) in many aspects; getting info from city is really critical (Phase II); not wanting to further spend down reserves to pay for consultant

--A.D. reviewed balance sheet re reserves, investments, etc. We do not

have even a year of operating expenses in reserve

--Motion: go back to Garth and negotiate only doing Phase II and

spending up to \$1500 from transition fund (but this is for the building AND leadership transition) and we will provide information regarding Phase I. Ben motioned and Jen seconded. Passed unanimously

--Committee of Shaun, A.D., Ben and Lee will work with Garth re the

negotiation

--Amendment to proposal to add another \$300 if necessary. Motion by

Ben, seconded by Jen. All in favor except for one opposed

Leadership Transition Process

--transition/search committee meeting early March; survey will be completed by then; job description will be done; hopefully, by April or May the committee will know the direction the search will take

--discussed process regarding job descriptions and finding other Zen Centers to talk with about leadership transition issues and processes. Dharma Fields will be added to the list of centers that may be contacted

--Tim discussed his email to the Board and the priests, the search committee--this email was partly in response to an email sent out by Lee but which was not sent to all Board members (this email was handed out at the meeting)

--discussion with questions and answers to/from Tim

--Lee talked about the succession process that the Board has adopted

--when questions come from the sangha refer people to the process rather than specific candidates who might be up for consideration

Board Recruitment Update

- identifying top potential Board candidates for slate at Annual Meeting
- Ben had a list; we have room for two new Board members
- came up with seven people who will be approached re their willingness to apply
- Ben and Jen will make initial telephone contacts with the people on the list

Motion to Adjourn by Shaun

Annual Meeting Notes, March 24, 2013

Prior to the meeting the board voted by email, 8 yea to 0 nay for the slate of Jodi Williams and Will Beauchemin.

- I. Lee welcomed members and introduced the board.
- II. Tim talked about programming. (See annual report.) He spoke about his resignation and recommended that MZMC adopt a consortial teaching arrangement with Ted and Ben as co-leaders of MZMC. He would like to see leadership change every 3-5 years. He plans to continue to teach at MZMC.
- III. Ted talked about membership. (See annual report.)
- IV. A.D. spoke about 2012 finances. (See annual report.)
- V. 2013 elections
Jodi Williams and Will Beauchemin were unanimously voted onto the board.
- VI. The meeting was adjourned.

Respectfully submitted by A.D.