

## Minutes of the MZMC Board Meeting

February 16, 2020

**Board members present:** Karen Davis, Paul Gilsdorf, Wayne Moskowitz, Randy Wedin, Jim Niland, Mark Turbak.

**Board members absent:** Janet Brown

**Staff, priests, and members present:** Admin. Director, Ted O'Toole, Aaron, Chris

### 1. January 19, 2020 Minutes.

The draft January 2020 board meeting minutes were unanimously approved.

### 2. Conflicts of Interest.

No conflicts were disclosed.

### 3. Committee Updates

*Capital Campaign Committee (Ted):*

\$584,000 was raised by the campaign, which is 80% of goal. About \$200,000 of this has been collected.

*Building Committee (Wayne):*

A northward expansion was discussed (plans from Rick Okada were provided). Porch and garage would be removed and replaced. Preliminary pricing should be available by March 6th, followed by a joint board/building committee meeting Wednesday March 11th at 5:30 pm to decide on cost and affordability.

### 4. Annual Meeting Planning (Karen and Ted)

Meeting to be held on March 15th after the second dharma talk, which will be shortened to 15-20 minutes. Agenda to be as follows:

1. Board elections
2. Administrative and Financial/membership reports
3. Teachers report, to include programming, DEIA, mention of Guy's passing
4. Building committee

Motion to approve Rick's contract with rate of \$160/hr was approved (moved by Jim and seconded by Janet.

Due to construction, MZMC may need to be vacated June through August. Site search is ongoing.

### 5. 2020 Annual Goals and Budget (Admin.)

*2020 Goals*

2020 goals were approved with revisions (Mark moved, Paul seconded, motion passed).

## *Budget*

2019 results showed that retreats went really well, with a shift towards retreats being shorter. We were over budget on revenue and under budget on expenditures, with a net operating revenue better than expected.

2020 budget was discussed. We may lose apartment donations, have fewer guest teachers. There is a desire to find an affordable maintenance person. Expenses shouldn't change, and Ted felt current stipends were adequate.

Discussion was held regarding scholarships for marginalized individuals and people of color, including wording and whether it should be strictly need-based.

The budget was approved, including the following:

- 2.5% pay raise for Admin., Vicky, and guiding teachers
- \$1000 stipend for Admin. professional development
- Increase in health care benefits to \$3,720

Budget approval was moved by Wayne, seconded by Karen, motion passed.

### **6. Membership Committee (Randy)**

Movie night was well-attended.

### **7. Teacher report (Ted)**

Guy Gibbon's service will be held March 28th at 11:30 am. Discussion will be held with Ann regarding living arrangements.

Things are generally going well, though Tuesday evenings are weakly attended.

### **8. New Business**

No new business.

### **9. Adjourn** – The meeting was duly adjourned at 2:56 pm.