

## June Meeting Minutes

**In Attendance:** Randy Wedin, Mark Turbak, Wayne Moskowitz, Paul Gilsdorf, Tanja Nelson, Karen Davis

**Absent:** Jim Niland

**Priests, staff, sangha:** Ted O'Toole, Chris Dettling, Pat Stahl

### 1) Approval of Minutes (3 minutes)

- Need to recover minutes from May – Karen Davis

### 2) Conflicts of Interest (2 minutes)

- None

### 3) Reports from Committees (10 minutes)

#### a. Membership (Tanja)

- Members of committee are reaching out to sangha members to get feedback on what they need (calling).
- Held a “virtual” membership table for the 2<sup>nd</sup> time after zoom Sunday talk. Low attendance. Suggesting adding in anyone who has not been assigned to a breakout room virtually to go there.
- Looking to create other types of virtual activities for sangha members to get to know each other. (virtual tea, potluck, etc) open to suggestions. Anything we create will be online.
- Board suggested that we bring up the breakout rooms in announcements and have someone share their experience. (Tanja will look into)

#### b. Technology (Paul)

- We have between 8-9 people on committee. Nice to spread the work around (both tech types and non-tech types)
- Looking at options to continue zoom meetings even after we open up again in zendoo . We have good bandwidth
- Questions to consider around : Does presenter see all zoom participants? Will a laptop screen interfere with the in-person experience? What about privacy concerns?

### 4) Building Project (45 minutes) Ted, Randy

#### a. Status of parking issue (Randy) (5 minutes)

- City council staff supportive and ECCO also supportive but no decision yet on zoning issue. We were supposed to get decision the week of G. Floyd murder. Need this info to move forward with project. Entering into a formal variance process will take much longer

**5) Financial issues related to building project (Wayne) (40 minutes)**

- We have raised 80% of goal to address the gap the Finance Committee THE Board discussed various options, including borrowing, using savings, and raising more funds. To enable construction to potentially take place this season, the Building Committee is asking for the following motions:

1. Ask Flannery to obtain bids for window and stucco work on our existing building now. This would help ensure our understanding of overall actual project costs.

**MOTION:** Wayne made motion. Karen second. **PASSED UNANIMOUSLY.**

2. Ask architect (Rick Okada) to prepare construction drawings for the addition so Flannery can obtain bids and we can potentially begin construction this season. Hard numbers will assist us in understanding overall cost of project.

**MOTION:** Wayne made motion. Mark second. **PASSED UNANIMOUSLY.**

3. Ask Chris Dettling of the building committee to negotiate terms of a proposed contract with Flannery, using AIA Form A104 and cost plus-fee with a guaranteed maximum price contract. The proposed contract will be submitted to the Board for approval.

**MOTION:** Wayne made motion. Karen second. **PASSED UNANIMOUSLY.**

**6) Annual Report and Communications with Members (Ted/Randy)(10 minutes)**

- A written report to sangha is still the goal – not completed
- Ted spoke in his talk about the building and where things are at
- Looking to produce a separate DEIA report

**7) Teacher Report (Ted)(10 minutes)**

- Classes and meditation sessions on-line continue to be attended
- Lots of teacher – student meetings online happening
- Intro to meditation on-line is small (5-8 people per Sunday)
- Kim is putting an ad for our online intro in SW journal
- 3 Teachers in training. Formulating ideas for priest and lay teacher confirmations. Virtually? Limited attendance?

**8) Admin Report (Ted)**

- Revenue from classes is up (11K vs. budget of 8K)

MZMC Board of Directors Meeting

June 28, 2020

11:30 a.m.

- Revenue from retreats, membership is on budget
- Fundraising is down – we have not done an appeal yet this year

**9) New Business**

- Tanja needs official confirmation – Randy to review bylaws
- Mark is officially a member of the Finance Committee

10) Adjourn      Next meeting July 19th