

MZMC Board of Directors Meeting
May 16, 2021
11:30 a.m. - 1:30 p.m.

Board Members: Katie Albright, Paul Gilsdorf, Deb Mielke, Tanja Nelson, Jim Niland, Mark Turbak, Randy Wedin

Staff: Tim Burkett, Admin. Director, Ted O'Toole

- 1) Approval of February 2021 minutes
 - a. Approved (Jim moved, Paul seconded)
- 2) Approval of April 2021 minutes
 - a. A clarification was made to the sentence related to taking a vote at a future Board meeting regarding the balloting process for Board elections.
 - b. Approved (Deb moved, Jim seconded)
- 3) Conflicts of interest
 - a. None
- 4) Officers
 - a. For future meetings, we will be using a “rotating Secretary,” with members volunteering to take minutes on a meeting-by-meeting basis. Randy will be taking minutes for this meeting.
- 5) Teacher Report
 - a. Ted used his “Sitting by the Lake” experience of last Thursday to reflect on the special time that this is for Zen Center—a time to reinvent ourselves and to carry on traditions, a time for both sangha unity and sangha diversity.
 - b. He reported on the successful guest events on May 14 (conversation/interview) and May 15 (all-day retreat) with Osho Zenju Earthlyn Manuel.
- 6) Committee Reports
 - a. Tanya (Membership Committee) reported that a Social First Friday event was held in May, and one is scheduled for June. None is scheduled for July. A picnic is being discussed for later in the summer.
 - b. Paul (Technology Committee) reported that the group is meeting weekly, sometimes as subcommittees. Current planning is related to

running ethernet cables for the new zendo and old building, as well as WiFi for the new zendo, old building, and backyard.

- c. Admin. (Construction Committee) reported that work is proceeding on windows and walls. After windows are completed, next project is stucco, then landscaping. Flannery construction work is planned to be completed by end of June, with landscaping to be done in July. Also in July, volunteers may begin work on cleaning and preparing interior of building. Overall, project has proceeded with no major financial surprises or structural surprises. The Board may be receiving a proposal related to removal of old concrete barrier on north side of property. The sangha will receive an update on building progress in the email newsletter coming out this week.

7) Administrator Report

- a. Admin. reviewed the financial results (budget vs actuals) for January-April 2021. Revenue is close to budget (\$1,554 under budget), with classes/retreats and membership dues exceeding budget and fundraising falling short. Expenditures are also close to budget (\$7,206 under budget).
- b. A fundraising appeal letter will be sent to the sangha in May/June, and it may raise \$15,000. There is likely to be a significant gap in fundraising later in the year, and the Board will need to revisit this topic later in the year.

8) Institutional Engagement

9) Adjourn

- a. Approved (Jim moved, Paul seconded)